

Features of TechKnowGram Construction ERP



HRM & Payroll

- Record all personnel related information
- Prepare daily attendance record
- Employee leave information
- Integrate all forms for day-to-day activities
- Generate reports for top management
- Project wise employee Information
- Shift Management
- Employee Salary Fixation
- Employee Salary Process
- Project wise employee salary Information
- Employee Provident fund
- Integration with account Module

Accounts & Finance

- Chart of accounts
- Different types of voucher entry
- Integration with others module
- Consolidate Accounts Statement
- Project wise Accounts Statement
- Revenue & Expenditure Statement
- Budget variance report
- Generate notifications to alert prospective section for budget overflow or underutilization
- Generate notifications on periodic targets
- Generate MIS reports
- Bank Reconciliation

Commercial

- Tender Submission Management
- Yearly Tender Analysis Report
- Project Type Wise Analysis Report

Project Management

- Project Initiation Management
- Project Planning
- Project Elements Management
- Project Monitoring Management
- Project wise cost information
- Project wise revenue information

Budget Management

- Project Wise Budgeting
- Budget Monitoring
- Budget Integration with Accounts
- MIS Reports

Purchase Management

- Integrate with other sections to collect demands/indents
- Develop work order Management
- Share relevant information to other sections during a purchase process
- Integration with Accounts Module

Store & Inventory

- Generate SKU (Stock Keeping Unit) codes for each product to be stored
- Track every receipt and issue of every material
- Help Material Control (MC) monitor critical level of stock
- Accurate Inventory Keeping
- Generate MIS reports
- Smart inventory, IoT based in and out monitoring, approval check during inventory out, low inventory alert
- Project wise item ledger Management

System Administration

- User role maintenance
- Approval maintenance/delegate and bypass approval
- User creation
- System/Transaction monitoring
- Data Backup and scheduling
- System/Application upgrades

Reports

- Print, Email and Convert into PDF; all the reports
- Export the reports in MS Excel/Open Office format
- Generate reports on periodic and financial years basis
- Email documents directly to customers
- Make graphical analysis (Horizontal/Vertical Bars, Dot Lines, Pies and Donuts)
- Tag and save report selections

Access Levels and adaptations

- Different companies can be set-up simultaneously
- Separate financial years can be created and closed against entries
- Multi user access with different privileges
- Make backups and restore for companies
- Date Picker with week numbers for all date fields
- Simple Audit Trails
- Extensions for customizing menu tabs and applications

Advanced Features

Multi-Currency Support

- Historical Currency Rates
- Multi-Currency Bank Accounts, Customers And Suppliers

Advanced GST/VAT handling

- GST/VAT can be selected on Customer, Supplier and Item basis
- Advanced GST/VAT report for details and outputs/inputs

Language Support

- Full support for localization by the GNU's gettext package
- Multi language support with right to left support in Arabic language
- Different chart of accounts can be installed and activated
- Jalali and Islamic calendars are supported

Other Details

- Every document can be emailed and printed simultaneously
- PDF can be formatted for every document
- Projects, Cost Centers, Departments can be added, using Dimensions

Module Wise Features

Modules	Description
HRM & Payroll	<ul style="list-style-type: none"> ▪ Received Joining Letter and Employee documents ▪ Create Employee Profile ▪ Personal Information Update ▪ Employee Salary Fixation and office Information Update ▪ Leave Management ▪ Promotion & Transfer ▪ Disciplinary Action ▪ PF loan process ▪ Daily & Monthly Attendance ▪ Late Deduction ▪ Employee Salary Process ▪ Salary sheet sent to account ▪ Salary disburse to Bank <p>Reports:</p> <ul style="list-style-type: none"> ▪ Employee's Bio Data ▪ Daily Attendance report ▪ Monthly Attendance report ▪ Individual Attendance report ▪ Salary Attendance summary ▪ Designation wise Employee List ▪ Section wise employee List ▪ Section wise unmarried Employee list ▪ Gender wise Employee List ▪ Blood Group wise Employee List ▪ Religion wise Employee List ▪ Project wise employee list ▪ Company wise employee list ▪ Employee Leave Register ▪ Present & Absent Manpower List ▪ Family Member list ▪ Training Information ▪ Monthly Salary sheet ▪ Individual Pay slip ▪ Salary Summary Report ▪ Bank Advice Salary report ▪ Employee Tax Statement ▪ Consolidated Salary sheet ▪ Company wise salary sheet ▪ Project wise salary sheet ▪ PF statement ▪ Employee wise PF statement ▪ Salary Deduction List

Accounts & Finance	<ul style="list-style-type: none">▪ Chart of Accounts▪ GL integration set up with Procurement & Inventory modules▪ Purchases▪ Issues for subcontract orders▪ Voucher type▪ General Ledger▪ Voucher Approval▪ Trial Balance▪ Account Statement configuration▪ Bank Reconciliation Part A▪ Bank Reconciliation Part B▪ Journal/ Voucher Entry Form <p>Reports</p> <ul style="list-style-type: none">▪ Group wise Trial Balance▪ Company wise trial balance▪ Account Ledger Details▪ Account Sub ledger details▪ Debit voucher▪ Credit Voucher▪ Journal Voucher▪ Party wise transaction▪ Project wise transaction▪ Employee wise transaction▪ Security journal list▪ Receivable Ledger▪ Payable Ledger▪ Group wise Balance sheet▪ Company wise balance sheet▪ Group wise profit & Loss accounts▪ Company wise profit & loss accounts▪ Bank Reconciliation Report▪ Account schedule reports▪ Party schedule report
--------------------	--

Project Management	<ul style="list-style-type: none"> ▪ Tender submission ▪ Planning & Budget ▪ Weekly Demand ▪ Procure Project Material ▪ Item receive & Issue ▪ Stock Ledger ▪ Project Monitoring ▪ Project closing <p>Reports</p> <ul style="list-style-type: none"> ▪ Tender MIS report ▪ Tender parameter wise analysis report ▪ Project profile ▪ Weekly demand report ▪ Project demand report ▪ Item receive voucher (RV) ▪ Item issue voucher ▪ Item wise stock ledger ▪ Item group wise stock ledger ▪ Item wise receive & issue ledger ▪ Project task wise project status report ▪ Project schedule report ▪ Project expense report
Planning & Budget	<ul style="list-style-type: none"> ▪ Tender submission ▪ Planning & Budget ▪ Account code wise budget preparation ▪ Project bill collection ▪ Weekly Demand ▪ Procure Project Material ▪ Project Monitoring ▪ Project closing ▪ MIS report generation <p>Reports</p> <ul style="list-style-type: none"> ▪ Project Budget Report ▪ Weekly budget summary ▪ Budget variance report ▪ Weekly demand report ▪ Project demand report ▪ Project bill status report ▪ Project bill collection report ▪ Project MIS report ▪ Project schedule report ▪ Project expense report ▪ Project task wise project status report ▪ Project Income & Expense report

Purchase	<ul style="list-style-type: none">▪ Streamlines purchase and process cycles.▪ Detailed Supplier/Subcontractor/Service Provider database.▪ Capturing materials requirement.▪ The automatic firing of purchase requisitions based on MRS.▪ Quotations from various suppliers.▪ Recording Payment terms in PO.▪ Excise consideration in Purchase and Process Orders.▪ PO authorization.▪ PO amendments with complete amendment history.▪ Order cancellation and order closing.▪ Multiple delivery schedules.▪ Quality inspection of goods.▪ Quotation validity.▪ MIS for vendor evaluation based on quality, price & delivery time.▪ Subcontracting, generation of process orders.▪ Multiple indents for multiple items in a single PO.▪ Purchase order processing.▪ Purchase order entry with item details and other details like taxes, discounts. Extra charges like freight, P&F.▪ Flexibility to generate Purchase Order in domestic and foreign currency.▪ Advance adjustments.▪ Purchase bill with updating of GL and purchase book.▪ Service contracts, Service Bills, Service indents, and PO.▪ Value-based approval of indents.▪ Bill of entry.▪ Complete import functionality with the handling of custom details. Purchase bill for import, excise consideration in imports. <p>Reports</p> <ul style="list-style-type: none">▪ Purchase order▪ Demand summary report▪ Demand wise PO order summary▪ Reference wise quotation summary
----------	---

TechKnowGram Limited

ISO 9001:2015 & ISO 27001:2013 Certified Company

info@techknowgram.com | www.TechKnowGram.com

Phone: +88 02 55008199 | Mobile: +88 01819250309

5/9 Block B, Suite B1, Lalmatia, Dhaka 1207, Bangladesh.



TechKnowGram

Solution | Performance | Comfort

Store & Inventory	<ul style="list-style-type: none">Issue the POSupplier deliver itemsReceive VoucherItem ReturnSupplier Payment <p>Reports</p> <ul style="list-style-type: none">Issue VoucherItem ListItem Requisition reportStock RegisterItem StockItem LedgerSupplier wise item receiveItem category wise ledgerItem sub category wise ledgerStock in transit
System Administration	<ul style="list-style-type: none">User CreationRevoke Access permissionRole Base UserApproval HierarchyModule wise input & output entry formCurrent user with role configures <p>Reports</p> <ul style="list-style-type: none">Current user with role configuresAudit trail
SMS & E-mailing System	<ul style="list-style-type: none">SMS SystemsE-Mail Systems

For More Information



TechKnowGram Limited

Suite: B1, Plot: 5/9, Block: B, Lalmatia Dhaka 1207, Bangladesh.

Phone: +88 01819250309 | Email: info@techknowgram.com | URL: www.TechKnowGram.com