

Features of TechKnowGram Motor Workshop ERP



Sales & Accounts Receivables

- Open Customer Accounts and Customer Branches
- Make Sales Areas, Sales Types, Sales Groups, Salesman Groups
- Make Sales Groups for grouping Customer Branches
- Prepare Sales Quotations (with inquiry and creating of Sales Orders)
- Prepare Sales Orders and Goods Delivery Notes
- Prepare Customer Invoices and Credit Notes
- Make Batch Invoicing for more than one delivery order.
- All of the Sales documents are completely editable and printable
- Point of sales definitions for better handling of cash sales
- Customer Payments and Allocations
- Company logos can be attached to sales documents
- Dimensions can be selected for Sales Delivery and Invoices
- Shipping Costs and Legal Text can be added to Invoices

Purchases & Accounts Payable

- Open Supplier accounts
- Make Purchase Orders, Goods Receivable Notes and Payment Terms
- Clearing of Goods Receivable Notes
- Entry of Supplier price lists & related conversion factor into purchase prices
- Prepare Debit Notes and record Credit Notes from Suppliers
- Supplier Payments and Allocations
- Company logos can be attached on documents
- Dimensions can be selected for Purchase Orders and Purchase Invoices
- Option of attaching scanned documents with transactions

Inventory and Stocks

- Record Stock Items
- Define Item Categories and Item Locations
- Record location transfers and other adjustments
- Set re-order levels for Inventory Items
- Automatic calculation of average material cost (per unit)
- Application of standard and overhead costs, into material prices
- Quantity of Items can be measured into standard units
- Foreign codes registration for barcode scanner entry

Workshop

- Job Card Entry, Job Card Invoice
- Feasibility of adding Vehicle Information
- Job Card inquiries and reports

Fixed Assets

- Fixed Assets Purchase
- Fixed Assets Location Transfers
- Fixed Assets Disposal
- Fixed Assets Sales
- Fixed Assets Movements
- Fixed Assets Inquiry
- Process Depreciations
- Locations, Categories and Classes

Dimensions

- Two level of Dimensions are possible. You setup this in Company Setup.
- Two levels could be: Departments, Cost Centers.
- One level could be Cost Centre or Project.

Cash and Bank

- Open Bank and Petty Cash Accounts
- Record payments, deposit and withdrawals in related accounts
- Various currencies can be added and foreign currency translation is also done
- Record bank enquiries and reports
- Prepare bank accounts reconciliation
- Transactions can be made void and reprinted

General Ledger

- Open general ledger accounts, account classes and groups
- Record journal entries and budget entries
- Generate ledger accounts detailed enquiries with drill down reports
- Make journal enquiries with an option to view journal entries
- Closes the fiscal year and brings forward retained earnings
- Record depreciation entries on period based
- Make journal entries with corresponding entry in supplier / customer account
- Filter General Ledger reports by dimensions
- Quick entries (preset GL transactions) in bank deposit/payment, journal entry and supplier invoice/credit

Reports

- Print, Email and Convert into PDF; all the reports
- Export the reports in MS Excel/Open Office format
- Generate reports on periodic and financial years basis
- Email documents directly to customers
- Make graphical analysis (Horizontal/Vertical Bars, Dot Lines, Pies and Donuts)
- Tag and save report selections

Access Levels and adaptations

- Different companies can be set-up simultaneously
- Separate financial years can be created and closed against entries
- Multi user access with different privileges
- Make backups and restore for companies
- Date Picker with week numbers for all date fields
- Simple Audit Trails
- Extensions for customizing menu tabs and applications

Advanced Features

Multi-Currency Support

- Historical Currency Rates
- Multi-Currency Bank Accounts, Customers And Suppliers

Advanced GST/VAT handling

- GST/VAT can be selected on Customer, Supplier and Item basis
- Advanced GST/VAT report for details and outputs/inputs

Language Support

- Full support for localization by the GNU's gettext package
- Multi language support with right to left support in Arabic language
- Different chart of accounts can be installed and activated
- Jalali and Islamic calendars are supported

Other Details

- Every document can be emailed and printed simultaneously
- PDF can be formatted for every document
- Projects, Cost Centers, Departments can be added, using Dimensions

Module Wise Features

Modules	Description
Sales	<ul style="list-style-type: none"> ▪ Sales Quotation Entry ▪ Sales Order Entry ▪ Direct Delivery ▪ Direct Invoice ▪ Delivery Against Sales Orders ▪ Invoice Against Sales Delivery ▪ Invoice Prepaid Orders ▪ Template Delivery ▪ Template Invoice ▪ Create and Print Recurrent Invoices ▪ Customer Payments ▪ Customer Credit Notes ▪ Allocate Customer Payments or Credit Notes ▪ Sales Quotation Inquiry ▪ Sales Order Inquiry ▪ Customer Transaction Inquiry ▪ Customer Allocation Inquiry ▪ Customer and Sales Reports ▪ Add and Manage Customers ▪ Customer Branches ▪ Sales Groups ▪ Recurrent Invoices ▪ Sales Types ▪ Sales Persons ▪ Sales Areas ▪ Credit Status Setup
Items and Inventory	<ul style="list-style-type: none"> ▪ Inventory Location Transfers ▪ Inventory Adjustments ▪ Inventory Item Movements ▪ Inventory Item Status ▪ Inventory Reports ▪ Items ▪ Foreign Item Codes ▪ Sales Kits ▪ Item Categories ▪ Inventory Locations ▪ Units of Measure ▪ Reorder Levels ▪ Import CSV Items ▪ Sales Pricing

Banking and General Ledger	<ul style="list-style-type: none"> ▪ Payments ▪ Deposits ▪ Bank Account Transfers ▪ Journal Entry ▪ Budget Entry ▪ Reconcile Bank Account ▪ Revenue / Costs Accruals ▪ Journal Inquiry ▪ GL Inquiry ▪ Bank Account Inquiry ▪ Tax Inquiry ▪ Tax Inquiry (Cash Basis) ▪ Trial Balance ▪ Balance Sheet Drilldown ▪ Profit and Loss Drilldown ▪ Banking Reports ▪ General Ledger Reports ▪ Bank Accounts ▪ Quick Entries ▪ Account Tags ▪ Currencies ▪ Exchange Rates ▪ GL Accounts ▪ GL Account Groups ▪ GL Account Classes ▪ Closing GL Transactions ▪ Revaluation of Currency Accounts
Purchases	<ul style="list-style-type: none"> ▪ Purchase Order Entry ▪ Outstanding Purchase Orders Maintenance ▪ Direct GRN ▪ Direct Supplier Invoice ▪ Payments to Suppliers ▪ Supplier Invoices ▪ Supplier Credit Notes ▪ Purchase Orders Inquiry ▪ Supplier Transaction Inquiry ▪ Supplier Allocation Inquiry ▪ Supplier and Purchasing Reports ▪ Suppliers

TechKnowGram Limited

ISO 9001:2015 & ISO 27001:2013 Certified Company

info@techknowgram.com | www.TechKnowGram.com

Phone: +88 02 55008199 | Mobile: +88 01819250309

5/9 Block B, Suite B1, Lalmatia, Dhaka 1207, Bangladesh.



TechKnowGram

Solution | Performance | Comfort

Workshop	<ul style="list-style-type: none">▪ Job Invoice▪ Job card entry▪ Customer Payments▪ Allocate Customer Payments or Credit Notes▪ Inquires▪ Customer Transaction Inquiry▪ Customer Allocation Inquiry▪ Vehicle Inquiry▪ Job Card Inquiry▪ Workshop Reports▪ Maintenance▪ Customers▪ Vehicle Types▪ Pick Types▪ Settings
SMS & E-mailing System	<ul style="list-style-type: none">▪ SMS Systems▪ E-Mail Systems



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For More Information



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Suite: B1, Plot: 5/9, Block: B, Lalmatia Dhaka 1207, Bangladesh.

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